



**COLUMBAN FAITH IN ACTION VOLUNTEER
APPLICATION FORM 2024-2025**

Please complete the below and email it to invitationtoomission@columbans.co.uk before the closing date (midday on Monday 10th June 2024.)

If you have any questions or would like to speak to a previous volunteer, please email invitationtoomission@columbans.co.uk.

Interviews are likely to be held IN Birmingham on the **Friday 21st June 2024**.

Privacy Statement

When you apply for a position with the Missionary Society of St. Columban (MSSC), we will use the information you provide to assist in the recruitment of respecting your personal privacy and take our responsibilities regarding the security of applicant information very seriously and selection process. MSSC recognises the importance.

Under the Data Protection Act 1998, the general information that you supply about yourself is known as your personal data and information about any criminal convictions, ethnic origin and health, amongst other things, is known as 'sensitive personal data'. We will record and use your personal and sensitive personal data for internal purposes only, to assist in the recruitment and selection process. We do not share personal data with third parties, except when this becomes necessary for MSSC, or is required by law or other legal processes. We will only keep your personal information for as long as we need to in order to fulfil the purposes of recruitment and selection, or as required by law.

By submitting your volunteer application to us you are giving your consent to MSSC to process your

POSITION APPLIED FOR:

Position: **Faith in Action Volunteer**

Location: **St. Columban's, Solihull**

Where did hear about this role?

1. APPLICANT'S DETAILS

Title:	First name:	Surname:
Date of Birth:		Previous Surname (where applicable):

--	--

Home address:

--

Postcode:

--

Telephone No.:

Home:

--

Mobile:

--

Email address:

--

2. EDUCATION AND QUALIFICATIONS

Please give brief details of education, specifying qualifications and examination results, including work-based training, starting with the most recent first.

Name of Secondary School	Qualifications (i.e. GCSE, A Level, Scottish Higher etc.) and Grades	Date gained

Name of college/university/ training body	Course/subject title	Qualification/ Level	Grade	Date gained

3. YOUR EXPERIENCE AND MOTIVATIONS

Use the sections below to tell us about you and your experience. We are interested in what you've done and what you've learnt, keeping in mind the required skills and qualities mentioned on the role description. Please provide examples where relevant. Please expand text boxes.

(i) Work experience

--

(ii) Volunteer experience

--

(iii) Why have you decided to apply for this role? What are your motivations and what could you offer?

--

4. REFERENCES

Please give name, contact details and position/occupation of two referees who have known you for at least two years who we may contact for their opinion on your general character. References from friends and relatives are not acceptable.

1. Name:	Title:
Tel no:	
Email:	
How long have you known this person?	
Relationship to you:	

2. Name:	Title:
Tel no:	
Email:	
How long have you known this person?	
Relationship to you:	

Is there anything concerning your medical history or state of health that is relevant to your application?	Yes*/No <i>*If you answer 'Yes' please give details</i>
Do you require a Work Permit?	Yes*/No

5. REHABILITATION OF OFFENDERS ACT 1974 (EXCEPTIONS) ORDER 1975

The position which you are applying for is exempt from the Rehabilitation of Offenders Act 1974. You are required to disclose any convictions or cautions you may have even if they would otherwise be regarded as 'spent' under this Act. Any appointment would be subject to satisfactory disclosure from the Disclosure and Barring Service (DBS).

Please note that having a criminal record will be treated as strictly confidential and will not necessarily be a bar on consideration for a post here. The object of this clause is not in any way to reflect upon your integrity, but it is necessary to protect the young people we work with.

Do you have any criminal convictions and/or cautions spent or otherwise?	Yes*/No <i>*If you answer 'Yes' please supply details</i>
Under the Disqualification for Caring for Children Regulations 1991, have you ever had a child removed from you or placed under supervision by the local authority?	Yes*/No <i>*If you answer 'Yes' please supply details</i>

6.

Are you able to commit to this role from September 2023 to August 2024?

YES/NO*

**If you answer 'No' please supply details*

7. DECLARATION AND SIGNATURE

I declare that, to the best of my knowledge and belief, the information I have given in this application is accurate and true. I understand that, should my application be successful and it is discovered subsequently that information is false, this may lead to termination of my volunteer position.

I confirm and understand the declaration.

.....

Signed Date

Please note that if you are sending this form electronically (recommended), you are, to the best of your knowledge, making a declaration that all the information you have given on the form is correct and complete.

Thank you for completing the form.

Please return the completed form to invitationtoomission@columbans.co.uk