

Privacy Policy - Subscribers

Subscriptions – eNewsletter, Far East and Vocation for Justice Magazines

<p>a. What personal data is collected?</p>	<p>We collect the following personal data from you when you subscribe to our eNewsletters:</p> <p>Title First Name Last Name Email address</p> <p>We collect the following personal data from you when you subscribe to our Far East magazine and Vocation for Justice magazine:</p> <p>Title First Name Last Name Home address Email address Telephone</p>
<p>b. Do you collect any special category data?</p>	<p>We do not collect any special category data.</p>
<p>c. How do you collect my data from me?</p>	<p>You provide your personal data to us in order to sign up to receive our eNewsletters, Far East magazine or Vocation for Justice magazine.</p>
<p>d. Is any other data about me collected indirectly?</p>	<p>No.</p>
<p>e. Is any data collected when I used your website?</p>	<p>Cookies are small pieces of data that are stored on your computer or other device when a website is loaded in a browser. When you first visit our website, we invite your consent to use 'third party' cookies to analyse how visitors are using the website so that we can improve the website and give you a better experience. We use Google Analytics for this purpose and data is collected anonymously.</p>
<p>f. How do you use my personal data? And how do you justify it?</p>	<p>We use your data to send you eNewsletters.</p> <ul style="list-style-type: none">• We seek your consent in order to send you our electronic newsletters. <p>We use your data to post the magazine to you, to transact your subscription and to remind you that your subscription is due.</p> <ul style="list-style-type: none">• We need this data to fulfil your magazine subscription.
<p>g. Do you share my data with any other organisations?</p>	<p>We may share your personal information with our service providers/data processors so that they can carry out work on our behalf.</p> <p>To send eNewsletters, the service providers/data processors are:</p> <ul style="list-style-type: none">• Mailchimp – to send eNewsletters and to manage subscriber preferences.• Paypal – to collect payments for the magazine subscription.

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	<p>To send Far East magazine, the service providers/data processors are:</p> <ul style="list-style-type: none">• Advanced Direct Mail <p>To send Vocation for Justice magazine, the service providers/data processors are:</p> <ul style="list-style-type: none">• Responsible Mailing
<p>h. How long do we keep your information?</p>	<p>The retention period will vary according to the nature of the purpose under which the information is held. For example:</p> <p>We retain financial data in accordance with HMRC guidance and the law, which in the case of magazine subscriptions is generally six years from the end of the accounting period in which the subscription begins.</p> <p>We retain your email address for as long as you wish to receive the eNewsletter. If you unsubscribe, unless you request otherwise, we will retain your email address to help us comply with your marketing preferences.</p>